

90 Day Milestones

A Build Better Vision Tool

BUILD BETTER PRINCIPLE

Even the greatest journeys begin with one step

If The One Year Plan is where the rubber hits the road, the 90 day plan is where the wheels actually start turning.

With your 1 year action items identified and ranked, you are going to fill in the 90 Day Milestone with those items. Of course anything with a rank of "1" will be assigned to quarter 1, and you can guess what rankings of 2, 3, and 4 mean.

We understand that there won't be a perfectly even number of ranked items for each quarter. That's okay. Don't let the tool override the principle. The point here is that you want to try to prioritize your action items the best you can while remembering that you can't get them all done at once.

Be sure to assign a date to each item. This sheet should be filled out every 90 days, so the date assigned to each item should not exceed that timeline, though it may precede it.

Remember to assign each item to a specific person as well, if everyone is accountable, no one is accountable. Refer to the SMART Milestones tool to make your milestones solid!

Follow these pointers for solid 90 day milestones...

- Follow the Build Better SMART Milestones Guide.**
- Less is more! Completing 3 - 5 major objectives every 90 days is huge momentum!**
- Keep your Lifetime Business Intentions in mind.**



90 Day Milestones

Business:

Date:

QUARTER ONE ACTION ITEMS	DEADLINE DATE	ACCOUNTABLE PERSON
Hire a full-time marketing specialist	7/23/2035	Reggie
QUARTER TWO ACTION ITEMS	DEADLINE DATE	ACCOUNTABLE PERSON



QUARTER THREE ACTION ITEMS	DEADLINE DATE	ACCOUNTABLE PERSON
QUARTER FOUR ACTION ITEMS	DEADLINE DATE	ACCOUNTABLE PERSON

Runner Up Action Items

